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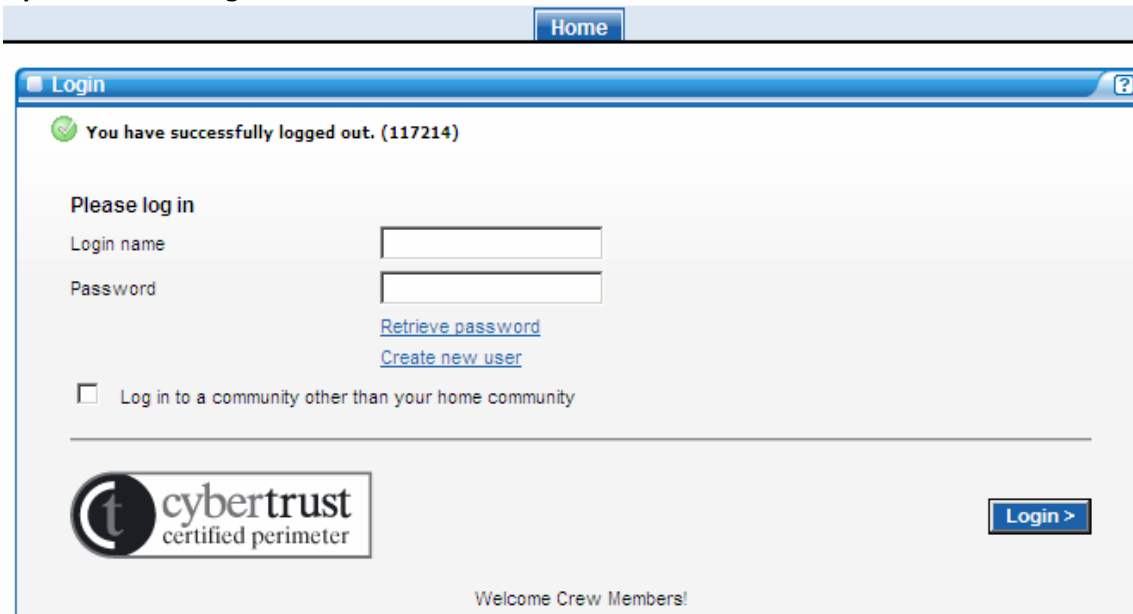
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Bookings on this site are instantly held upon completion of travel request. Please note that bookings are not issued until full payment is made via our website. Credit Card details are required for Hotel Guarantees on the online booking engine. For all other payment type requests, technical issues or fare rule clarification please e-mail us at: CruiseCrew@TTMair.com

Please note all fares are subject to change prior to ticket issuance

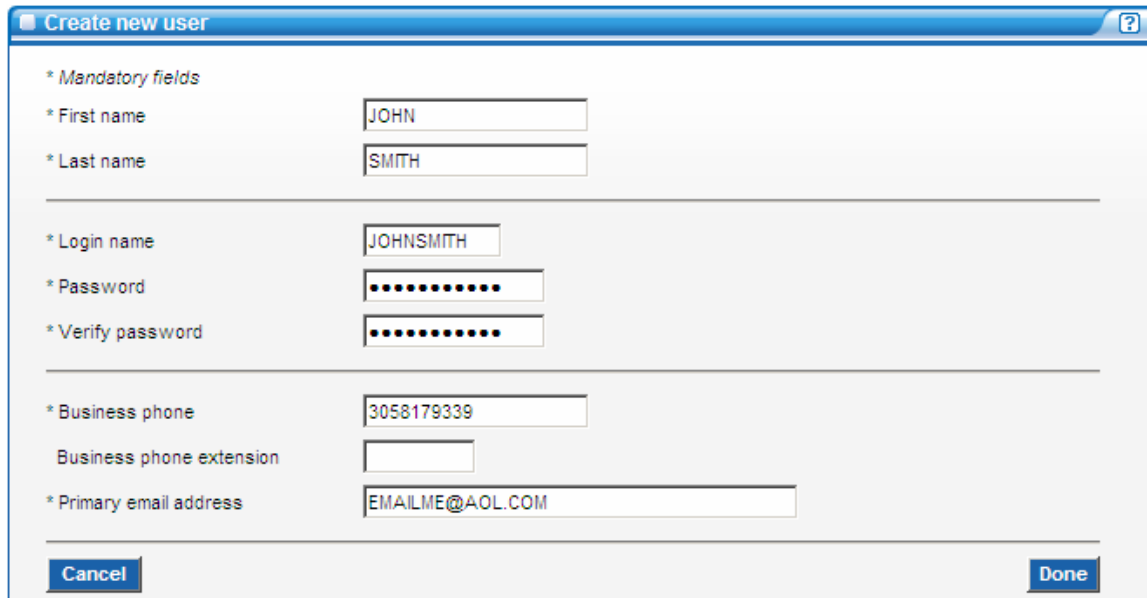
Online Booking

Steps to Create a Log IN:



The screenshot shows a web browser window titled "Login". At the top, there is a "Home" button. Below the title bar, a green checkmark icon is followed by the text "You have successfully logged out. (117214)". The main content area is titled "Please log in" and contains two input fields: "Login name" and "Password". Below these fields are two links: "Retrieve password" and "Create new user". There is also a checkbox labeled "Log in to a community other than your home community". At the bottom left, there is a "cybertrust certified perimeter" logo. At the bottom right, there is a "Login >" button. The text "Welcome Crew Members!" is centered at the bottom of the page.

1. Click [Create new user](#)
2. Complete User Creation Form:



The screenshot shows a web browser window titled "Create new user". The form contains several fields, all marked with an asterisk to indicate they are mandatory. The fields and their values are: "First name" (JOHN), "Last name" (SMITH), "Login name" (JOHNSMITH), "Password" (represented by dots), "Verify password" (represented by dots), "Business phone" (3058179339), "Business phone extension" (empty), and "Primary email address" (EMAILME@AOL.COM). At the bottom left, there is a "Cancel" button, and at the bottom right, there is a "Done" button.

3. Click [Done](#) This will sign you into the system and you will then be required to create a traveler profile.

Online Booking


Create a Traveler Profile:

1. Complete all mandatory field identified with an asterisk * as shown in sample below. Be sure to carefully read and set each prompt as this will be used for your future reservations. Pay special mind to your seat and meal selection as it is not mandatory but defaults to a pre-setting.

Traveler Information

First Name	*	<input type="text" value="JOHN"/>
Last Name	*	<input type="text" value="SMITH"/>
Middle Initial or Middle Name		<input type="text"/>
Gender	*	<input type="text" value=""/>
Date of Birth	*	<input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/>

2. Click to complete and store your profile:


 Profile Success



Your profile has been successfully saved.

Online Booking

Requesting Flight Quotes from the HOME page (single passenger): [Flight](#) [Hotel](#) [Car](#)

On the [Home](#) tab you will find your quick start box. At the present time reservations may only be made for the person logged in not multi-passengers.

1. Select either Round-Trip One Way at this stage of testing only a round trip for same city pair is allowed. Multi one ways will have to be done as separate trips or from the Travel Planner tab.
2. Enter destination city name or airport code  will help you find the airport

 Miami, Miami International (MIA) FL, USA
 Mian Yang, Mian Yang Airport China (excl. Hong Kong SAR) (MIG)

3. Select travel date & if preferred time. If no time is entered lowest options will display
4. Select a trip reason: First and Business for upper cabin or Marine and Public for lowest available.

Trip Reason:
Direct trips on
[Detailed search](#)


5. Click [Search](#)





Quick Start


[Flight](#) [Hotel](#) [Car](#)

Round-Trip One Way

From: 


To: 


Departs: 

Return: 

Trip Reason:

[Detailed search](#) [Search](#)

Time: 

Time: 

Online Booking

Requesting Flight Quotes from the TRAVEL PLANNER page (multi- passenger):

If you have more than one passenger please follow the steps below

1. Click [Travel Planner](#)

2. Select number of passengers

The screenshot shows a form titled "Travelers Information". The "Number of travelers" field has a dropdown menu open, showing options 1, 2, 3, 4, and 5. Below this, there is a section for "Advanced Flight Search Features (Optional)" with a "Preferred Airlines" field and a search icon.

3. Complete form as required

Rate/ Flight Selection:

Your search results will be displayed in a results table. You may then scroll down to view flight selections.

Flight Search Results

Anchorage (ANC) to Dallas (DFW) - One Way

View the different result options. Prices shown are the best fares available.

STANDARD	Web Search	All Results
200 Results USD 362.82	0 Results	200 Results USD 362.82

[Clear your selection](#)

FareAnalyzer - Compare our recommendations based on lowest price

Connections	1 Connection	2+ Connections	2+ Connections
Airlines			
Alaska Airlines	362.82+ ✓	527.31+ ✓	748.21 ✓
Delta Air Lines	598.69 ✓	436.75 ✓	--
Multiple Airlines	553.37+ ✓	524.22+ ✓	744.32+ ✓
American Airlines	637.83 ✓	--	--

Total results: 200 Sort by: Price

Online Booking

Fare Types:

When economy is selected you will have Marine, Web & Public fares display.

- Marine** = Contracted fares for eligible cruise line employees. Will require documentation upon check-in. May have restrictions or be fully refundable. Check Rules and Conditions for information. [\(Marine\)](#)
- Public** =Published fares for all passenger types. In most cases this fare type is non-refundable. Check Rules and Conditions for information. [\(Public\)](#)

First/Business =Mix of published and contracted fare providing lowest available for upper cabin.

Penalties and Purchase Conditions:

Upon return of rates be sure to check all Purchase conditions: (i.e. Penalty and Eligibility)



Penalties will be listed there along with eligibility:

[Purchase Conditions](#)

- [Penalties and Surcharges](#)
- [Additional purchase restrictions](#)
- [Stopovers and Transfers](#)
- [Eligibility and Flight Application](#)
- [Minimum and maximum](#)
- [Blackout and seasonality](#)
- [Day/Time and Sales Restrictions](#)
- [Travel restrictions and miscellaneous data](#)
- [Voluntary changes](#)

Eligibility for Adult:

1 - PSGR P1 ADT RULES DISPLAY

FARE COMPONENT 1 JCB LONGPT QR HSCOW

FCL: HSCOW TRF: 990 RULE: QAGS BK: H

FTC: JCB-CONTRACT BULK ADUL FTC: ER -ECONOMY RESTRICTED

EL.ELIGIBILITY

VALID FOR CONTRACT BULK ADULT.

NOTE -

ELIGIBILITY FOR THE CARRIAGE OF SHIPS CREW WHEN TRAVELLING ON DUTY----

A. A SEAFARER IN POSSESSION OF A SEAMAN BOOK TRAVELLING TO JOIN OR LEAVE A VESSEL WHILST DUTY

B. THE VESSEL MUST BE COMMERCIAL IN EXCESS OF 100 TONNES AND LISTED ON THE LLOYDS REGISTER.

C. ANYONE EMPLOYED TO WORK ON A VESSEL WHO

>

IS NOT A REGISTERED SEAMAN BUT FOR INSURANCE PURPOSES SIGNS ARTICLES AND IS ADDED TO THE SHIP


View the different result options
Prices shown are the best fares available.



STANDARD	Web Search	All Results
18 Result(s)	0 Result(s)	18 Result(s)
USD 137.95		USD 137.95


Once you have selected a suitable fare for your or guests trip you will need to agree with the terms and conditions of the fare by checking the lower right hand box.

Online Booking



Finalize Your Trip:

You will then proceed to either request a car or hotel or if ready to hold/issue click  This will take you to the SUMMARY page.

 [Add hotel](#)
 [Add car](#)

[View all details](#) 


432.94 USD
[Purchase Conditions](#)
[Delete](#)

 Delta Air Lines 1084 E	Oct 13	Anchorage (ANC), AK to Minneapolis (MSP), MN	Coach Seat(s)	9:50 AM - 6:18 PM
 Delta Air Lines 5736 E	Oct 13	Minneapolis (MSP), MN to Dallas (DFW), TX	Coach Seat(s)	7:00 PM - 9:32 PM

Lowest priced flight: 362.82 USD [View details](#)

Total Trip Price: 432.94 USD *
*The estimated total price may not reflect fluctuations in exchange rates used at time of payment.
 *Additional baggage charges may apply

Last day to ticket: Wednesday, 22. September 2010 - 11:00 PM







[Delete trip](#)


Trip Summary Page:

*All fields that do not have an asterisk * are optional*

* Indicates required field(s)

Traveler	Grace Cerrate
Trip Name	<input type="text"/>
Trip Reason	Marine and Public Fares
Trip Reason (detailed description)	<input type="text"/>
Note to Agent	Thank you for choosing Total Travel Marine. For more informations, click here
Note 1:	<input type="text"/>
Note 2:	<input type="text"/>
Note 3:	<input type="text"/>

Payment will be required to be made with     via our [website](#),  or  once you select to confirm your trip. An e-mail with the reservation details and payment instructions will follow to the e-mail address in your profile upon confirmation of the trip. It is important that payment is promptly sent after confirmation to ensure the ticketing processes begins as soon as possible. Payment is still completed via our web site not the **Online Booking** tool.

Online Booking

Method of Payment

Airline Ticket Payment

As per agreement...

At this stage you can select your required seat and meal selection:

General Preferences

Air Travel Preferences

Seat Preference

Window

Meal Preference

Standard

Before reservation is placed on HOLD or CONFIRM, the user must indicate vessel associated to trip:

Custom Fields

Vessel Name

* Please select a custom field value

Other Vessel Name

Upon completion the user may [Hold Trip](#) or [Confirm Trip](#)

If you are finished with your trip, please click confirm to send for final processing. You may also place the trip on hold which will allow you to delay this final step.

- Send now
- Place this trip on hold

[Confirm Trip](#)

[Hold Trip](#)

[Confirm Trip](#) = Indicates that user is ready for ticketing. This will place the ticket on queue and require payment within the indicated date to avoid auto cancel. An e-mail will follow with the payment procedure.

[Hold Trip](#) = Will place a courtesy hold on the flights selected until the indicated auto cancel date.


Online Booking

Confirm a Trip on Hold:

From the [Home](#) tab you will be able to view your pending trips. Confirmed are those that the user has submitted for issuance. Follow up should be made by the user to submit payment via directions listed on confirmation e-mail. Tickets will not be issued until payment is received. Payment is still completed via our web site not the **Online Booking** tool.

Tickets on [Hold Trip](#) are just being held and have not been queued for issuance yet.

Pending Trips

	My trips	Status
	Denpasar Bali - purchase condition not loaded- Aug 13	Confirmed
	Port Of Spain - tester- Oct 8	Confirmed
	Dallas - training guide- Oct 13	On hold
	Port Of Spain - test- Nov 9	On hold

To Confirm ([Submit](#)) or [Delete Trip](#) your trip on hold click on the link of the itinerary. The user will then have the opportunity to review the flights on hold, add a hotel/car & select the following:

[Delete Trip](#) [Submit](#) [Repeat](#)

Errors & Technical Issues:

At the present time Total Travel Marine's **Online Booking** is under a testing phase. Any errors or inquiries should be sent to CruiseCrew@TotalTravelMarine.com for review. Please be as detailed as possible when reporting an error.

If the user does not receive a fare quote for the routing selected, requests may still be submitted via the [Book My Trip](#) request form on our website.

[book mytrip](#)

<http://www.totaltravelmarine.com/content/html/request.asp>